



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	KHALSA COLLEGE FOR WOMEN, CIVIL LINES, LUDHIANA
Name of the head of the Institution	Dr. (Mrs.) Mukti Gill
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01612420987
Mobile no.	9814781223
Registered Email	kcwldh@outlook.com
Alternate Email	kcwcompdept@gmail.com
Address	Khalsa College For Women, Civil Lines, Ludhiana
City/Town	Ludhiana
State/UT	Punjab
Pincode	141001

2. Institutional Status																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Women																						
Location			Urban																						
Financial Status			state																						
Name of the IQAC co-ordinator/Director			Dr. Khushdip Kaur																						
Phone no/Alternate Phone no.			01612420987																						
Mobile no.			9815542559																						
Registered Email			kcwldh@outlook.com																						
Alternate Email			kcwcompdept@gmail.com																						
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)			https://www.kcwludhiana.org/wp-content/uploads/2018/12/AQAR2017-18.pdf																						
4. Whether Academic Calendar prepared during the year			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			https://www.kcwludhiana.org/wp-content/uploads/2019/10/ACADEMIC-CALENDAR-2018-19.pdf																						
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>A+</td> <td>90.2</td> <td>2004</td> <td>04-Nov-2004</td> <td>04-Nov-2010</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.12</td> <td>2017</td> <td>30-Oct-2017</td> <td>30-Oct-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	A+	90.2	2004	04-Nov-2004	04-Nov-2010	2	A	3.12	2017	30-Oct-2017	30-Oct-2022
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1	A+	90.2	2004	04-Nov-2004	04-Nov-2010																				
2	A	3.12	2017	30-Oct-2017	30-Oct-2022																				
6. Date of Establishment of IQAC			27-Aug-2003																						
7. Internal Quality Assurance System																									
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries														
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Established SWAYAM NPTEL Local Chapter in our college	19-Dec-2018 365	17
Organized Seven day National Workshop for faculty on	03-Jan-2019 5	40
IQAC organized one day International Seminar on	06-Feb-2019 1	182
Established Student Research Centre which conducted 5- day workshop on	28-May-2019 5	65
Timely Submission of AQAR Report	24-Dec-2018 1	27
Orientation Program for the faculty	14-Aug-2018 1	160
Orientation programme for First year students	01-Aug-2018 1	850
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Beauty and Wellness	NSQF	UGC	2018 365	2500000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

To enhance entrepreneurial skills, Diploma in Beauty and Wellness under the UGC community College Programme under the NSQF Scheme was introduced on 09.08.2018. • Local Chapter of NPTEL Swayam was established in the college on 19 December 2018 enable the students as well as the faculty to upgrade their knowledge and skills. The total enrolment for the year was 359 and the MOOC courses for which enrolment took place included courses such as Speaking Effectively, Human Molecular Genetics, Animal Physiology, Biochemistry, Emotional Intelligence, and Medicinal Chemistry. • A seven day National Workshop on "Research Methods and Techniques for Quality Publications" was organized in collaboration with Association for Research and Advanced Studies from 03.01.2019 to 09.01.2019 with the objective to enhance the research acumen of the faculty. Eminent resource persons Dr. Rudra Rameshwar from Thapar University, Dr. Ajay Chauhan from IMT Ghaziabad and Dr. Tejinder Pal Singh from UBS, Chandigarh gave hands on training to 40 participants on various advanced research techniques and also gave useful tips on writing quality research papers for publication in quality journals. • A One day International seminar on "Redefining Morals and Ethics: Towards Transformative Global Citizenship Education for the 21st Century" was organized on 06.02.2019. The faculty, scholars and researchers from various universities and research and educational institutes of India and abroad participated in the seminar. S. Ajaib Singh Chatha, Chairman Punjab Business Professional Association and WPC, Canada presented the keynote address. Eminent luminaries S. Sardool Singh, Executive, Vice President, WPC, Canada, S. Karanajaib Singh Sangha, Executive, WPC, Canada, Dr. Jaswinder Singh, Principal, SGTB, University of Delhi and Dr. Harbans Singh, SGTB, University of Delhi deliberated on various issues pertaining to significance of ethics in creating positive environment. Rampant and unchecked exposure of the youth to violence through the media resulting in adverse effect on the young minds was discussed. They stressed that the values of love and compassion should be imbibed in the learners so as to make them committed towards their families, society, country and the world. • IQAC of the college added another dimension to its responsibilities by establishing a Student Research Centre. A five day workshop on "Project Report Writing and Discovering Statistics through Excel" was organized from 28.05.2019 to 01.06.2019 for the students of Business Administration. The objective of the workshop was to inculcate research orientation among students and guide them regarding preparation of their project reports to be submitted in the final year of their graduation. As many as 65 students of BBA participated in this workshop.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Apply to UGC and Panjab University, Chandigarh for affiliation of skill based entrepreneurship oriented Diploma in Beauty and Wellness under the NSQF scheme	The college was granted approval by the UGC and the Panjab University, Chandigarh to commence the One year Diploma in Beauty and Wellness. The college successfully carried out the admission process.
Foster the development of creativity, innovation and research acumen in the students.	With the objective of providing easy access to quality short term skill enhancement courses, the college established a Local Chapter of Swayam NPTEL in the college. A Students

	<p>Research Centre was also established to instill research acumen in the students. A five days workshop on "Project Report Writing and Discovering Statistics through Excel" was organized.</p>
<p>Enhance faculty competencies by organizing Capacity building programmes</p>	<p>A One Week Workshop on "Research Methods and Techniques for Quality Publication" in collaboration with Association for Research and Advanced Studies (ARAS) was organised by the college in for capacity building of the faculty in the field of research. Another Faculty development programme on Android Application Development was organized by the Department of Computer Science to equip the faculty with the latest technical skills in the field of software development.</p>
<p>Augment students competencies through increased participation in sports and extra-curricular activities</p>	<p>A gamut of extracurricular and extension activities were organized by all departments to help the students explore their diverse interests, boost self confidence and instill social skills in them. The college clinched the overall Zonal Youth Festival Trophy during the session. The college witnessed an increased participation of the students in various sports activities and contests. The students brought laurels to the college by winning a number of prizes at the State, National and International level.</p>
<p>Organize market-oriented, skill enhancing workshops to improve the employability quotient of the students</p>	<p>Various departments organized several skill oriented workshops. The Department of Computer Science organized workshops aimed at upskilling the technical skills of the students in Logo Designing, Graphics Designing, Website Designing etc. Workshops on Computer Proficiency in MS excel and Tally and Tally with GST were organized by the Department of Commerce. Similarly a number of workshops on Skin and Hair Care were organized for the students of Diploma in Beauty and Wellness. The Departments of Fine Arts, Home Science and Fashion Designing also organized a number of such skill enhancement workshops.</p>
<p>Avail grants from various research funding agencies to organize seminars/conferences</p>	<p>Applied for grant from various funding agencies to organize seminars. Organized an International Seminar on "Redefining Morals and Ethics: Towards Transformative Global Citizenship</p>

Education for the 21st Century.					
To reinforce engaging and inclusive learning environment for the students	Exploring new strategies in pursuit of teaching excellence, PETAL:Program for Excellence in Teaching And Learning has resulted in a large number of university top ten positions by the college students.				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td> <td>Meeting Date</td> </tr> <tr> <td>Management</td> <td>10-Oct-2019</td> </tr> </table>		Name of Statutory Body	Meeting Date	Management	10-Oct-2019
Name of Statutory Body	Meeting Date				
Management	10-Oct-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	18-Sep-2017				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2018				
Date of Submission	01-May-2018				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college makes efficient use of information technology in day to day institutional governance and management activities. All the departments of the college have been provided with ICT facility along with internet access and WiFi facility to aid them in faster and efficient accomplishment of their day to day tasks. The administrative staff uses customized software installed in the office to maintain digital databases of the students and faculty and thereby carry out all the administrative and accounts related tasks effectively and efficiently. The college library is also automated. The library digital databases are regularly updated.				
Part B					

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution is affiliated to Panjab University, so it adopts the curriculum overview provided by the university. The college has developed a structured mechanism for effective curriculum delivery and documentation. The planning process begins with the Pre-Semester Planning where the departmental heads calculate the workload and distribute it as per the subject expertise as they carry out the task of Time Table formulation. The Academic Calendar is formulated by the IQAC followed by the Modular Plans/Lesson Plans /Teaching Plans at the departmental level. The Semester Activities include Orientation programme for students before starting with the regular class room teaching and mentoring tutorials. There are a plethora of student enrichment activities e.g. seminars, special talks etc. along with outreach activities like field tours, educational excursions etc. Regular class tests are taken every month followed by Mid Semester Exams. Remedial and tutorial classes are organized for students according to their needs. Post Semester Activities include collection and documentation of student feedback and submission of internal assessment. In an attempt to increase the efficiency of curriculum delivery, the institution promotes the adoption of learner centric teaching tools and techniques such as power presentation, group discussions, internships and role playing. For the up gradation of subject-related knowledge, guest lectures, seminars, expert lectures of eminent academicians, conferences, exhibitions and work shops are organized. The college has departmental libraries along with a very rich central library with open access system for the benefit of the students. A good number of journals (Science, Arts and Commerce) are subscribed to. Infilibnet (e-books and e-journals) facility is also available for staff and students. Access to the data base like MathSciNet is also available through N List facility. A Detailed Record of the classes, assessments, project reports and tests etc is maintained by the Respective Departments . Each teacher is provided with an academic diary to record timetable, workload, semester teaching plan, actual teaching units and academic and administrative responsibilities carried out. The academic diary is monitored by the concerned Head of Department and the Principal of the college. The annual results are documented by the respective departments. The Office Of The Registrar compiles the documentation from all departments. The records of all lectures delivered, attended and shortage of attendance, if any is recorded in detail. The parents are made aware of their ward's status. Further, the Mid semester tests are arranged and held and the results compiled and report cards showing the progress of the students are made and shared with the parents. The Internal Assessment of all students is compiled and recorded and sent to the University. IQAC keeps a vigilant eye on the results, departmental proceedings and student's performance and also keeps a record of the different activities of the college regarding teaching and learning. The Activity Committee documents the details of all the academic and para academic activities held in the college. Further, the departments also document their working in detailed Departmental Reports which are maintained by the IQAC of the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	Diploma in Beauty and	09/08/2018	365	Aims to train	To bridge the skill

Wellness

aspiring students in the art of hair and skin and offer industry oriented training linked to jobs and employability in the beauty wellness sector.

gaps and develop a talent pool that is essential to aid the growth of beauty and wellness sector in India.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	50

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Diploma in Beauty and Wellness	09/08/2018	50
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	Commerce	38
MSc	IT	21
BSc	BioTech	18
BA	Psychology	20
PG Diploma	Fashion Designing	12
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

A special Feedback Committee has been constituted and assigned the task of obtaining the feedback and further analyzing it so that it can be utilized for the overall development of the students, faculty and the institution on the whole. The sample is chosen randomly, giving due representation to all streams in the college. The feedback committee collects and prepares analysis of feedback in relevant areas. The various parameters wherein the some aspect was initially found lacking or unsatisfactory are kept in mind. The lacunas are analyzed and reported to the IQAC which takes a note of the situation and recommends special customized measures to deal with these discrepancies and follows up with remedial measures. The valuable feedback from various stakeholders is reviewed and specific responses used to enhance academic outcome of the students. It is pertinent to note that teacher's feedback on student performance is complemented with student feed back The IQAC is cognizant of these reports and holds creative discussions on queries and improvement of teaching tools and student engagement. The feedback obtained from UG and PG students, parents, teachers and alumnae on a well structured questionnaire is meticulously scrutinized. The levels of satisfaction of the students and parents vis a vis parameters like student teachers relationship, infrastructure, learner centric teaching models, research opportunities for the students, research guidance, placement counseling etc. are garnered through the conduit of the feedback system and regular parent teacher meetings. Information collected regarding Teacher's satisfaction towards facilities and services provided by the college for creating conducive atmosphere for teaching and professional growth of the faculty. The feedback analysis reveals various viewpoints regarding how the college vision, philosophy and objectives are well reflected in college decisions. Every year Alumnae meet is organized in the college campus and provides an efficient mechanism for gathering feedback from the Alumnae. This year also, besides organizing a cultural gala, responses were sought with respect to campus environment, infrastructure, learning experience, academic initiatives along with student support facilities. The IQAC along with the office of the Registrar chalks out a plan of action for the next academic session to further improve the productivity and efficiency of various academic and administrative procedures of the college. Action plan is formulated for suggestions pertaining to long time changes which are monitored from time to time. Thus feedback is collected and analyzed thoroughly. The points of concern put forward are worked upon towards the betterment of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	History	60	18	18

MA	Punjabi	60	16	16
MA	Fine Arts	40	19	19
MA	English	60	46	20
MCom	Commerce	40	179	40
PGDCA	Computer Applications	40	51	40
PG Diploma	Fashion Designing	40	21	21
BA	Social Sciences, Humanities	560	609	548
BSc	Medical	80	185	66
BSc	Non-Medical	240	278	172
BSc	Bio-Technology	26	67	26
BCom	Commerce	217	624	215
BBA	Business Administration	84	211	84
BCA	Computer Applications	84	163	84
MSc	Information Technology	30	35	18
MSc	Maths	60	75	55
MA	Political Science	60	34	34
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3478	472	116	0	43

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
159	106	70	18	6	10

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is available in the institution to ensure holistic growth of the students by way of Tutors and various clubs, activities, counseling programmes, placement cell etc. The faculty, at all times, is actively engaged in mentoring the students inside and outside the classrooms to effectively ensure dynamic growth in a

multifaceted manner. The mentoring process starts during the admissions itself. A detailed list of abilities, interests, and past experiences is made at the departmental levels. The students are mentored by the college faculty in assessing their skills and guided to venture into new enterprising activities based upon this knowledge.

The faculty also help the financially weak students with course books, help books and fee concessions for a smooth learning experience. In addition to this, the Weekly Tutorials provide a platform for personalized attention to students in small batches. The tutors are mentors who look into day to day problems of the students and carry out a detailed follow up of the performance of the student during their stay in the college. The Best Practices of the institution are aimed at mentoring the students by faculty and peers. The college has an elaborate orientation programme for creating a firm foundation for an ideal teaching learning situation. It aims to introduce the newcomers to the rich traditions of KCW and to create bonding of newcomers with their seniors and teachers. It further aims to accentuate the academic and para academic fervor in the senior students while channelizing them to concrete goal setting and achievement. Customized Orientation Programs are thus designed by the college IQAC for the students at various levels of UG and PG courses. PAL or Peer Assisted Learning is an integral part of PETAL programme being run in the college and ventures to foster cross level support between students of various years. It aims at encouraging the students to support each other and learn cooperatively under the guidance from the senior students. The Placement Cell acts as the platform which opens up new avenues in the professional world to the students and brings big names of the corporate world at their doorstep for a better exposure. This one to one interaction with MNCs widens the horizons of the students and gives them a taste of the professional competitive world by way of experiencing working with them as trainees. The Counseling Cell provides various comprehensive psychological services to students and helps resolve their emotional, behavioral, academic and social issues. It further provides one to one counseling for various personal, interpersonal and academic issues of the students and helps them realize their full potential. Career Coaching Cell caters to mentoring students by apprising them of the latest, dynamic career options available to them and the competitive tests that can be attempted by them, to make the best use of such opportunities. Remedial Classes and various types of extra classes are also offered by all departments to the students who need extra attention to excel in various courses.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3950	159	1 : 24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
159	159	0	107	31

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Khushdip Kaur	Associate Professor	Best Nodal Officer by District Administration and Election commission
2019	Dr. Kamini Sahir	Associate Professor	Appreciation Award for book by Guran Ram Educational and Social Welfare Society
2019	Dr. Monita Dhiman	Assistant Professor	Award of Honour, Youth Training Camp 2018, Department of Youth Welfare, Panjab

			University, Chandigarh.
2019	Dr. Monita Dhiman	Assistant Professor	Award of Honour, YUVOTSAV2018, 34th North Zone Interuniversity Youth Festival 201819, Panjab University, Chandigarh
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Commerce	1st Sem.	31/12/2018	05/02/2019
BCom	Commerce	2nd Sem.	30/05/2019	12/07/2019
BCom	Commerce	3rd Sem.	31/12/2018	01/02/2019
BCom	Commerce	4th Sem.	30/05/2019	17/07/2019
BCom	Commerce	5th Sem.	31/12/2018	04/02/2019
BCom	Commerce	6th Sem	30/05/2019	17/06/2019
BBA	Business Administration	1st Sem.	31/12/2018	31/01/2019
BBA	Business Administration	2nd Sem.	30/05/2019	12/07/2019
BBA	Business Administration	3rd Sem.	31/12/2018	30/01/2019
BBA	Business Administration	4th Sem.	30/05/2019	13/07/2019
BBA	Business Administration	5th Sem.	31/12/2018	28/01/2019
BBA	Business Administration	6th Sem	30/05/2019	10/06/2019
BCA	Computer	1st Sem.	31/12/2018	22/01/2019
BCA	Computer	2nd Sem.	30/05/2019	10/07/2019
BCA	Computer	3rd Sem.	31/12/2018	23/01/2019
BCA	Computer	4th Sem.	30/05/2019	06/07/2019
BCA	Computer	5th Sem.	31/12/2018	18/01/2019
BCA	Computer	6th Sem	30/05/2019	03/06/2019
BSc	Bio Technology	1st Sem.	31/12/2018	08/02/2019
BSc	Bio Technology	2nd Sem.	30/05/2019	20/07/2019
BSc	Bio Technology	3rd Sem.	31/12/2018	13/02/2019
BSc	Bio Technology	4th Sem.	30/05/2019	15/07/2019

BSc	Bio Technology	5th Sem.	31/12/2018	08/02/2019
BSc	Bio Technology	6th Sem	30/05/2019	24/06/2019
MA	Political Science	1st Sem.	31/12/2018	12/03/2019
MA	Political Science	2nd Sem.	30/05/2019	09/08/2019
MA	Political Science	3rd Sem.	31/12/2018	15/03/2019
MA	Political Science	4th Sem.	30/05/2019	08/08/2019
MA	History	1st Sem.	31/12/2018	12/03/2019
MA	History	2nd Sem.	30/05/2019	09/08/2019
MA	History	3rd Sem.	31/12/2018	20/03/2019
MA	History	4th Sem.	30/05/2019	14/08/2019
MA	English	1st Sem.	31/12/2018	19/03/2019
MA	English	2nd Sem.	30/05/2019	14/08/2019
MA	English	3rd Sem.	31/12/2018	14/03/2019
MA	English	4th Sem.	30/05/2019	08/08/2019
MA	Fine Arts	1st Sem.	31/12/2018	06/02/2019
MA	Fine Arts	2nd Sem.	30/05/2019	23/07/2019
MA	Fine Arts	3rd Sem.	31/12/2018	14/02/2019
MA	Fine Arts	4th Sem.	30/05/2019	11/07/2019
MA	Punjabi	1st Sem.	31/12/2018	15/03/2019
MA	Punjabi	2nd Sem.	30/05/2019	06/08/2019
MA	Punjabi	3rd Sem.	31/12/2018	20/03/2019
MA	Punjabi	4th Sem.	30/05/2019	08/08/2019
MCom	Commerce	1st Sem.	31/12/2018	12/03/2019
MCom	Commerce	2nd Sem.	30/05/2019	06/09/2019
MCom	Commerce	3rd Sem.	31/12/2018	04/04/2019
MCom	Commerce	4th Sem.	30/05/2019	01/08/2019
MSc	Maths	1st Sem.	31/12/2018	28/03/2019
MSc	Maths	2nd Sem.	30/05/2019	05/08/2019
MSc	Maths	3rd Sem.	31/12/2018	20/03/2019
MSc	Maths	4th Sem.	30/05/2019	06/08/2019
MSc	Information Technology	1st Sem.	31/12/2018	01/03/2019
MSc	Information Technology	2nd Sem.	30/05/2019	26/07/2019
MSc	Information Technology	3rd Sem.	31/12/2018	22/02/2019
MSc	Information Technology	4th Sem.	30/05/2019	20/06/2019

PGDCA	Computer Science	1st Sem.	31/12/2018	03/04/2019
PGDCA	Computer Science	2nd Sem.	30/05/2019	14/08/2019
PG Diploma	Fashion Designing	1st Sem.	31/12/2018	26/03/2019
PG Diploma	Fashion Designing	2nd Sem.	30/05/2019	23/09/2019
BA	Humanities	1st Sem.	31/12/2018	29/03/2019
BA	Humanities	2nd Sem.	30/05/2019	30/07/2019
BA	Humanities	3rd Sem.	31/12/2018	01/03/2019
BA	Humanities	4th Sem.	30/05/2019	20/07/2019
BA	Humanities	5th Sem.	31/12/2018	20/02/2019
BA	Humanities	6th Sem	30/05/2019	30/06/2019
BSc	Medical	1st Sem.	31/12/2018	03/04/2019
BSc	Medical	2nd Sem.	30/05/2019	30/06/2019
BSc	Medical	3rd Sem.	31/12/2018	22/02/2019
BSc	Medical	4th Sem.	30/05/2019	29/07/2019
BSc	Medical	5th Sem.	31/12/2018	14/02/2019
BSc	Medical	6th Sem	30/05/2019	18/07/2019
BSc	NonMedical	1st Sem.	31/12/2018	03/04/2019
BSc	NonMedical	2nd Sem.	30/05/2019	30/06/2019
BSc	NonMedical	3rd Sem.	31/12/2018	22/02/2019
BSc	NonMedical	4th Sem.	30/05/2019	29/07/2019
BSc	NonMedical	5th Sem.	31/12/2018	14/02/2019
BSc	NonMedical	6th Sem	30/05/2019	18/07/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Academically, all the students of the college are assessed on the basis of continuous internal evaluation system focusing on different criteria .Starting with the monthly class tests based on syllabus covered in that particular month on the special test copies which are kept in record, the students are further assessed on the basis of mid semester exams which are conducted in the middle of each semester and are of three hour duration. They are based on the same pattern as as the University exam and along with giving a feedback on the level of learning in the students, they also provide a practice for the final university examinations. The performance of the students is duly charted and followed up with their respective departments, tutorials and parents. Remedial classes are conducted for weak students in which they are given extra guidance.The brilliant students are given Extra Coaching which can increase their perception and insight to help them attempt their tests in a better way and excel in their exams.. After mid semester/ house exams, the Performance of the Students is duly charted by the Registrar Office. The respective Tutors prepare and distribute Report Cards to the students so that the parents are aware of their ward's progress. The Parent Teacher Meeting is conducted class wise for the weak students where interaction is carried out to strive to make the students perform better. The parents of students performing well are also

kept in the loop about the achievements of their wards.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic session is divided into two terms i.e Term I and Term II. The academic calendar is prepared term wise in accordance with the Panjab University norms and is strictly adhered to. The examinations are conducted twice to assess the students and to ensure continuous practice and hard work on their part. Special tests are also conducted for those who could not appear or fare well in the MSTs due to some unavoidable reasons. Term 1 started on 9th July, 2018 and ended on 7th December, 2018. The admission dates for the new session were from 9th July, 2018 to 24th July, 2018. Total number of working days were 97. Mid semester exams were from 4th Oct, 2018 till 13th Oct, 2018. End semester exams were from 8th Dec, 2018 to 24th Dec., 2018. Term II i.e. second semester began on 14th Jan, 2019 and ended on 9th May, 2019. Total Number of working days were 83. Mid semester exams were held from 4th April, 2019 to 12th April, 2019. End semester exams were conducted from 10th May, 2019 to 30th May, 2019. Special tests were conducted in the months of November and April.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.kcwludhiana.org/syllabus/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Under Graduate	BA	Social Science and Humanties	497	406	81.69%
Under Graduate	BSc	Medical, Non-Medical	340	298	87.64%
Under Graduate	BCom	Commerce	197	192	97.46%
Under Graduate	BBA	Business Adm inistration	79	76	96.20%
Under Graduate	BCA	Computer Applications	70	70	100%
Post Graduate	MA	Punjabi	6	6	100%
Post Graduate	MA	Fine Arts	11	10	90.90%
Post Graduate	MA	Political Science	28	24	85.71%
Post Graduate	MA	History	15	15	100%
Post Graduate	MA	English	26	23	88.46%

Post Graduate	MCom	Commerce	42	42	100%
Post Graduate	MSc	Information Technology	17	17	100%
Post Graduate	MSc	Maths	44	34	77.7%
Under Graduate	BSc	Bio-Tech.	18	18	100%
PG Diploma	PG Diploma	Fashion Designing	12	10	83.33%
PG Diploma	PGDCA	Computer	33	32	96.96%
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.kcwludhiana.org/wp-content/uploads/2019/12/Doc1.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two days Workshop on Technique of block printing, Tie and Dye and Texture painting applicable in Textile Industry.	Home Science and Fashion Designing	01/08/2018
One day Seminar on Techniques of Cracking of Civil Services Exams in association with Khan Study Group, New Delhi.	Career Coaching Cell	18/08/2018
Students Industry Interaction Week "iConnect" .	Computer Science	29/10/2018
Expert talk on Entrepreneurship Development and Intellectual Property Rights by expert from Science and Technology	Computer Science	02/11/2018

Entrepreneurs' Park, Ludhiana		
One week Workshop on "Research Methods and Techniques for Quality Publications."	IQAC	03/01/2019
One day Seminar on Enhancement of Employability Skills in association with IBT, Ludhiana.	Career Coaching Cell	15/01/2019
One day Seminar on scope of Employability in Garment Fashion Industry.	Placement Cell	19/01/2019
One day Workshop on 'LOGO Designing" using adobe Photoshop.	Computer Science	26/02/2019
One day Workshop on Table setting, Napkin folding in collaboration with International School of Business Etiquettes.	Home Science	06/03/2019
One day Workshop on Makeup Techniques in collaboration with Orane International School of Beauty and Wellness.	Home Science Fashion Designing	14/03/2019
One day Seminar on "Need of Timely Payment of Income Tax" in association with Income Tax Department, Ldh.	Commerce	19/03/2019
Expert talk on Intellectual Property Rights and trends in Information Technology Industry.	Computer Science	25/03/2019
Ten days Workshop on Mastering MS Excel and Tally.	Commerce	10/06/2019
Ten days Workshop on Web Designing and Development using Word Press.	Computer Science	10/06/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Overall Trophy at Hunar 2019 at Inter College Fest	BCA students	Khalsa Institute of Mangement and Technology for Women, Ludhiana	22/02/2019	Students
Overall Trophy	B.Sc. Students	Sci Bration	08/02/2019	Students

at SciBration
2019

2019: The
Celebration of
Science and
Innovation
organised by
Kanya Maha
Vidyalaya,
Jalandhar

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Zoology	1	5.16
International	Commerce	2	5.51
International	Mathematics	3	5.87
International	Psychology	2	5.16
International	Computer Science	7	5.57
International	Music Vocal	2	5.16
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sanskrit	1
Music	1
Botany	1
Fashion Designing	1
Zoology	1
English	7
Mathematics	7
Commerce	7

History	6
Biotech	4
Home Science	3
Computer Science	7
Business Management	4
Economics	3
Hindi	3
Political Science	2
Punjabi	3
Geography	1
Chemistry	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	22	13	2	0
Presented papers	22	13	2	0
Resource persons	1	1	0	2
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Combined Annual Training Camps	NCC Group Ludhiana	2	136

All India NCC Girls Trekking Expedition	2(I)Coy HP Bn. NCC	2	7
Thal Sainik Camp	DG NCC, New Delhi	2	1
All India Vayu Sainik Camp	DG NCC, New Delhi	2	1
Military Hospital Camp	6 Pb. Girls Bn. NCC Malout	2	8
Ek Bharat Shreshta Bharat Camp	NCC Group Jalandhar	2	6
DCATC Personality Development Camp	NCC Group Amritsar	2	6
Haryali Drive	Chief Minister's Project on Tree Plantation	5	100
Kerala Relief Fund	Flood Relief Agency Collaborating Agencies	5	150
7 Days NSS Camp	NSS Coordinator Panjab University, Chandigarh	9	112
Basic Life Support First Aid Awareness and Training programme	Youth Red Cross Unit of Khalsa College for Women, Civil lines, Ludhiana in collaboration with CMCH, Ludhiana	3	45
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Group Dance	Second Prize	NCC Group Jalandhar	2
Aan Milo Dariyao	Certificate of Appreciation	Aan Milo Dariyao NGO	75
Shooting Competition	1 Gold Medal	DG NCC, New Delhi	1
Shooting Competition	2 Gold Medals	3Pb. Boys Bn. NCC Ludhiana	2
Piloting Competition	1 Gold Medal	3Pb. Boys Bn. NCC Ludhiana	1
Cultural activity	2 Gold Medals	3Pb. Boys Bn. NCC Ludhiana	1
Shooting Competition	1 Gold Medal	3Pb. Girls Bn. NCC Ludhiana	1
Drill Competition	1 Gold Medal	3Pb. Girls Bn. NCC Ludhiana	1
Guard of Honour	1 Gold Medal	3Pb. Girls Bn. NCC	1

		Ludhiana	
Relay Race	2 Silver Medals	No. 4 Pb. Air Sqn. NCC Ludhiana	2
Relay Race	2 Bronze Medals	No. 4 PB Air Sqn. NCC Ludhiana	1
Group Drill	First Prize	NCC Group Jalandhar	6
Red Cross Flags distribution	Award for excellent performance	Indian Red Cross Society, Chandigarh	2500
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	3Pb. Girls Bn. NCC Ludhiana	Swachh Bharat	2	42
Swachh Bharat Yatra	3Pb. Girls Bn. NCC Ludhiana	Swachh Bharat Yatra	2	30
Donation for Armed Forces Day	3Pb. Girls Bn. NCC Ludhiana	Armed Forces Flag Day	2	160
Seminar on Terrorism	3Pb. Girls Bn. NCC Ludhiana	Seminar on Terrorism	2	160
Swachh Bharat	Dept of Youth Affairs, Ministry of youth affairs and sports	Swachh Bharat Summer internship (20182019)	3	5
Clean Sidhwan Canal	Distt Legal Services Authority LDH	Cleanliness drive at Sidhwan Canal, Ldh	2	5
Clean Ludhiana	NSS Unit KCW	Rally on Formal Disposal in Incinerator	6	110
Beti Bachao Beti Padhao Scheme	NSS Camp on Education and Literacy including Legal Awareness	Rally on Beti Bachao Beti Padhao in village doraha	3	117
Cleanup Buddha Nala	Aao milo dariyao NGO	Prerna Mela to clean Buddha Nala	5	20
Pre Republic Day Camp	NSS Coordinator PU Chandigarh	Pre -Republic day parade camp at Sikkar Rajasthan	1	2
National Adventure Camp	Atal Bihari Vajpayee Institute of	National Adventure Camp	0	2

	Mountaineering and Sports			
Republic Day Parade Camp	Ministry of Youth Affairs and Sports	Republic Day Parade Camp	0	1
Awareness Lecture on Thalassemia	Youth Red Cross Unit of Khalsa College for Women, Civil lines, Ludhiana in collaboration with CMCH, Ludhiana	Awareness Lecture on Thalassemia	3	78
AIDS Awareness	Red Ribbon Club	Poster making Competition on AIDS Day	4	35
AIDS Awareness	Red Ribbon Club	Power Point Presentation on the theme 'Hate the disease not the diseased'	3	12
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academia Industry	Training	Virat Knitwears Pvt. Ltd., Verka Milk Plant, The Ludhiana Stock and Capital Limited, Surinder Expeller Industries, R.N. Knitfab Pvt. Ltd., New Swan Enterpr	01/06/2019	15/07/2019	35 M.Com

		ises,Nature Alms Organic Studio,Mukes h Strips Lim ited,Metro Tyres Limite d,Malhar Ass ociates,Ldh, M/s			
Academia Industry Academia Industry	Internship	World with Web, Ludhian a,Techlive Solutions, M ohali,Scienc e Technology Entrepreneur s' Park ,HB Infotech Solutions, L udhiana,Gtec h Softwares, Ludhiana,Aur ibises Technologies Pvt. Ltd. , Ludhiana	01/01/2019	30/06/2019	17 M.Sc(IT)
Academia Industry	Internship	ANSH InfoTech Ltd, Ludhiana	08/01/2019	04/05/2019	1 BCA
Academia Industry	Internship	ANSH InfoTech Ltd, Ludhiana	18/01/2019	12/04/2019	2 BCA
Academia Industry	Training	S.R.J Imports Expo rts,Ldh,Raj Textiles,Kaz araa Boutiqu e,Ldh,J.S. Fashion Works,Gogi H osiery,Ldh,D iva's Dreams Studio,B.M.T . Zip, Ldh	01/06/2019	15/07/2019	10 PGDFD
Academia Industry	Training	Sage Couture Boutique	18/06/2019	01/08/2019	1 PGDFD
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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Rich Hair Beauty Salon and Academy	04/07/2018	<ul style="list-style-type: none"> •To help provide service learning and other opportunities to KCW students through partnership. To help the participants in securing internship /placements. • Demonstration of Hair coloring techniques 	45
LA Fianza Beauty Salon and Academy	04/07/2018	<ul style="list-style-type: none"> •To train the students on the emerging technologies in order to bridge the skill gap and help them in securing internships and placements. •Guest Lecture on hair care and Demonstration of Hair Rebouncing 	38
Care and Care (P), Franchise of Lakme Academy and Lakme Salon, Ludhiana	17/07/2018	<ul style="list-style-type: none"> •To permit faculty and students to visit group companies and involve them in Industrial Training Programmes. •Demonstration of engagement make up and professional make up techniques. 	42
Abhay's Piazza Beauty Parlour and Training Institute, Ludhiana	17/07/2018	<ul style="list-style-type: none"> •To train the faculty and students as per industrial requirement considering National Occupational Standards in concerned sector. •Guest Lecture and Demonstration on Pressing and Blow Dry. 	31
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
9675000	5560812

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2003

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16120	1378341	163	42097	16283	1420438
Reference Books	237	120838	546	170054	783	290892
e-Books	3135000	5500	0	0	3135000	5500
Journals	73	142497	10	17500	83	159997
e-Journals	6300	5500	0	0	6300	5500
Digital Database	1	5500	0	0	1	5500
CD & Video	55	0	5	0	60	0
Weeding (hard & soft)	2737	106275	35	8164	2772	114439
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	212	7	5	5	1	18	182	8	12
Added	3	0	0	0	0	0	3	0	0
Total	215	7	5	5	1	18	185	8	12

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
7097713	5758986	15499800	19011946

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The lush green campus of KCW with well designed infrastructure provides a conducive learning environment to its students for effective learning to take place. The various Committees under the supervision of the IQAC of the college ensure proper maintenance and upkeep of all infrastructural facilities to stay in tune with the academic development. There are well laid out procedures and policies for purchase of any new goods and services. The maintenance work is assigned to the trained in house experts or outsourced to suitable agencies as per requirement. An Engineer and his team are duly appointed by the managing committee. They are responsible for all kinds of civil and electrical maintenance work as well as new construction projects in the college. Minor repair works are referred to the incampus workshop which has qualified and skilled manpower for civil work, electric work, plumbing, carpentry work and horticulture. A committed team of gardeners are responsible for the maintenance of college lawns and various other grounds used for various sports activities. The Computer Administrator is responsible for all the IT infrastructure of the college and ensures proper functioning of the various IT services and facilities provided in the college. Up gradation of classrooms, labs, Library, Computer labs, and other facilities is a regular feature of the college keeping

in view the requirements and standards of new courses. The college Auditor ensures validity and legality of the financial records related to all types of purchases and maintenance work. Every department maintains a Stock Register of all types of items and services purchased. The financial records are further audited by a qualified Chartered Accountant who also counter signs all the financial reports and utilisation certificates of various grants received from various government agencies. There are specific committees like the Auditorium committee, the Furniture committee, Library Committee, the Write Off committee, the Purchase Committee, the Canteen Committee, the Hostel Committee and so on which are responsible for the maintenance and up gradation in their respective areas. The annual stock checking and periodic checks by faculty and technical staff helps in ensuring proper functioning and maintenance of various facilities. The college Seminar Hall and auditorium are utilised for the multipurpose activities of the college for e.g. conducting seminars, exhibitions, functions, conferences, workshops, midterm and end semester exams, staff meetings, placement drives, alumni association meet etc. The open air theatre serves as a venue for departmental and cultural activities. The campus resources are also used for conducting of various competitive examinations. The vast play grounds, lawn tennis clay courts and basketball ground of the college provide for a platform to various sports coaching academies to train and polish the sports persons.

<https://www.kcwludhiana.org/campus/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Khalsa Dewan Scholarship, Raj Rani Scholarship, Fee Concession to wards of college employees, Half fee concession	134	314006
Financial Support from Other Sources			
a) National	SC/BC, Nehru Sidhant Kendra	733	8194669
b) International	nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of studentsp placed
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		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
2019	Coaching classes for preparation of competitive exams	89	0	1	1
2019	Seminar on 'How to crack civil services exam'	0	150	0	0
2019	Extension lecture on career guidance and enhancement of employability skills	0	300	0	0
2019	Extension lecture on 'How to achieve excellence in life	0	150	0	0
2019	Visit to district Bureau of employment and enterprise	0	120	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
12	12	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Concentrix, K arvy Stock Broking Ltd, Sapphire info Solutions	144	94	Infosys, Wipro	75	28

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	15	M.A	Punjabi, History Pol. Science, English	Universities Affiliated Colleges (Punjab and other states)	B.Ed., M.A.
2019	23	M.Sc. (Math)	Math	Universities & Affiliated Colleges (Punjab and other states)	B.Ed., M.A.
2019	13	M.Com	Commerce	Universities & Affiliated Colleges (Punjab and other states)	B.Ed., CS, Ph. D., Professional course (Tally)
2019	9	PGDCA	Computer Science	SCD Govt College, GTBIMT, ITI, KCW	M.A.(Economics), M.Sc (IT), Stenography, M.A.(Pol.Sc.), C.A., M.A. (Punjabi), B.Ed.
2019	194	B.A.	Humanities	Universities & Affiliated Colleges (Punjab and other states)	B.Ed., M.A. (Eng., F.A., Pbi., Hindi, Sociology, Pol.Sci.), MBA, PGDFD, PGDCA, LLB, Diploma in Mass communication
2019	13	B.Sc. Biotech.	Biotechnology	University of Adelaide (Australia), Hingue University (Dehradun), GADVASU (Ldh.), PU (Chandigarh), GNDU (Amritsar), PAU (Ldh.),	M.Sc. Programme

				Thapar university (Patiala), Vellore Institute.	
2019	49	B.Sc. Med.	Chemistry Botany & Zoology	PU (Chandigarh) GNDU (Amritsar) PAU (Ldh.) Punjabi university (Patiala) PTU & Affiliated colleges of universities mentioned above	M.Sc. (Chemistry Botany, Zoology, & Microbiology) ,B.Ed., IIFT, PGDCA
2019	76	B.Sc. Non Med.	Chemistry Physics, Math & Computer	Universities Affiliated Colleges (Punjab and other states)	M.Sc. (Chemistry Physics, Maths), M.Sc. IT, B.Ed., MCA, MBA, LLB, DELED
2019	94	B.Com.	Commerce	Capilano University, Nottingham Trent University, PU, LPU, Punjabi University, PAU, PTU, Autonomous College, Domus Academy (Chandigarh)	M.Com., M.A. ,MBA, PGDCA, PGDFD, PGDBM
2019	38	BBA	Business Administration	Capilano University, Nottingham Trent University, PU, LPU, Punjabi University, PAU, PTU, Autonomous College, Domus Academy (Chandigarh)	M.Com., M.A., MBA, PGDM, Interior Designing, American Bussiness Programme, Hardware and Network Technology
2019	31	BCA	Computer	KCW ldh,	MCA, MBA,

			Science	Govt college for Girls, LPU, RIMT Mandi Gobindgarh, GNDEC, Chitkara University, Vellore Institute of Technology, IGNOU, GGNIMT, Punjabi University, SCD Govt College, PCTE, LMTIM, Seneca college Toronto, Concordia University of Edmonton	Msc(IT), Graduate Diploma in Information Security, Computer Engineering Technician
2019	5	PGDFD	Fashion Designing	Universities & Affiliated Colleges (Punjab and other states)	B.Ed., Diploma in Beauty & Wellness, M.Sc. (Home Sci.), Master of Fashion management
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
GMAT	2
CAT	1
Any Other	38
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the
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	award/medal	International	awards for Sports	awards for Cultural	number	student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of the college is the premier student body of the college which is responsible for coordination between the college and the students. Its objectives are to foster intellectual and cultural development of its members and to cultivate the qualities of leadership and organization among its members. In the session 2018 and 19 student council actively participated in Road Safety Rally on 16/09/2018. On 2/11/2018, Diwali cleanliness drive was organized by the council in the campus. Under Vigilance Awareness Week drive, council members organized a rally in November, 2018. A new charity programme was initiated by the student council in association with EK NOOR SEWA SOCIETY on 23rd Feb, 2019 wherein food donation is made by one of the classes every month to Krishna Charitable Hospital and Civil Hospital. Under 'We Share We Care' Programme council members collect clothes and utility items for the needy in the winters every year. To pay homage to martyrs of Phulwama attack, students showcased their talent through choreography on the opening ceremony of Sports Day on 01/03/2019. Besides organizing various activities council members help in coordinating and successfully organizing various functions of the college by maintaining discipline. Students are well represented in other academic administrative bodies/committees of the institution and play an active role in the governance of the college. IQAC: The Internal Quality Assurance Cell has two student representatives and actively participate in the various quality initiatives. Anti Ragging Squad: This is a student force of 10 members who work in tandem with the Anti Ragging Committee to check any kind of ragging activity in the college campus as well as the hostels. Hostel Committee: The hostel committee has a number of student's representatives who help in maintenance of discipline and cleanliness in the hostels. They also keep a check on the quality of food served in the hostels. Library Committee: It consists of two students' representatives from Commerce, Science and Arts streams each to assist the other staff members of library committee to take up productive initiatives for improvement of the overall facilities in the library. Editorial Board: Every section of the College magazine has a student editor who helps source articles from the students and also assists in editing the college magazine 'RASHMA'. Legal Literacy Club: Every year 25 members are enrolled in the club from various streams. These members actively participate in spreading legal awareness among the students on various issues and also help in organizing lectures/ talks with experts.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has a registered Alumnae Association, registered under the Societies Registration Act, 1860. Alumni Association was formed with the objective to maintain and review the bond of affection with alma mater. There are two types of memberships. One is life membership wherein members pay a fee of Rs. 500 once in life time. Second is general membership wherein members pay a fee of Rs. 100 annually. Every student of outgoing class becomes member of the association by paying a prescribed fee. There is a General Body of the association which has an absolute control over the alumni affairs. General Body has an Executive Committee which consists of 23 members 7 office bearers 12 members 2 students representative 2 opted members. The Alumni association is a

platform to the ex students to recommend improvements of the institution. It also garners financial support for University toppers and needy students. The association also honours meritorious ex students with cash prizes. The college invites the alumnae as recourse persons/ speakers for various lectures and camps.

5.4.2 – No. of enrolled Alumni:

1332

5.4.3 – Alumni contribution during the year (in Rupees) :

289000

5.4.4 – Meetings/activities organized by Alumni Association :

MEETINGS:: Executive meeting : 5th November, 2018, General body meeting : 2nd February, 2019, Executive Meeting : 22nd February, 2019 ACTIVITIES:: Alumni Meet cum fair : 2nd February, 2019 Medical Check up Camp: 19th March ,2019 Book Released by Alumni: 27th April, 2019 The Alumni association is a platform to the ex students to recommend improvements of the institution. It also garners financial support for University toppers and needy students. The association also honours meritorious ex students with cash prizes. The college invites the alumnae as recourse persons/ speakers for various lectures and camps. This year a mega free medical check up camp was organized in collaboration with Rotary Club and Inner Wheel Club of Ludhiana. Approximately 850 students and teaching and non teaching members were provided free consultation. Alumnae meet cum Fun Carnival was organized on 2nd Feb. 2019, which received overwhelming response. The association collected an impressive sum of Rs 4,50,000 by selling tickets of raffle draw. The alumnae, who have progressed to be entrepreneurs, also put up stall during this mega event. The book "Rings of Life (13 short stories)" written by an old student of the college Dr. Kanwalpreet Kaur was released in a special function organized on 27/04/2019 by Alumni Association.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institute firmly believes that all the stakeholders are essentially the drivers of change and have a critical role to play in sustaining improved learning outcomes. The college has hence adopted a decentralised and participative mode of management. There is a clear leadership structure within the institution with explicit responsibilities for fostering quality teaching at each level. Two elected staff representatives and the Principal attend the meetings of the governing body of the college. The student council represents the student community and acts as an intermediary between students and faculty. The departmental work is coordinated by the respective HODs. The advisory committee comprising of senior most faculty members plays an important role in the planning and review of academic and administrative procedures. To ensure departmental autonomy, the departments are given freedom to finalize and schedule the departmental activities viz. extension lectures, seminars, expert talks, workshops, industrial visits, educational trips and academic and cultural activities in cognizance with the college academic calendar. Two faculty members are designated as Registrars (Examination). They are authorised to prepare the Academic calendar of the college in consultation with the Principal and departmental heads. They are responsible for planning, scheduling and implementation of the internal evaluation and examination scheme. Various committees (like Advisory Committee, Admission Committee, Library Committee, Canteen Committee, Hostel Committee etc.) clubs (such as Youth Club, Synapse

Community Club, Gardening Club, Eco Club, Traffic Club, Legal Literacy Club, Eloquence Club, Red Ribbon Club etc.) and cells (Anti Ragging Cell, Counseling Cell, Grievances Redressal Cell, Women Cell, Career Coaching Cell, Placement Cell etc.) have been vested with a number of organizational and functional responsibilities. They work in unison towards implementing the college vision and mission. Active participation of the Parent Teacher Association, Alumni Association and other stakeholders is also solicited to facilitate effective continuous quality improvement. This year, the following measures were additionally taken to augment faculty participation in the quality improvement process.

1. Formation of the PETAL Committee The college in its endeavor to promote excellence in teaching and learning launched PETAL (Programme for Excellence in Teaching and Learning). This programme aims to foster the participation of the faculty and the students in improving the quality of the teaching-learning process. A PETAL committee was formed to provide constructive inputs and directions to help meet the goals of the programme.
2. Expansion of purview of the Research Committee: The IQAC further expanded the purview of the Research Committee by establishing the Student Research Centre under its jurisdiction. The Student Research Centre has been established to foster research culture amongst the student community. New members were added to the Research Committee.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The college being affiliated to Panjab University, Chandigarh follows the curriculum designed by the university. The college focuses on the effective implementation of this curriculum through proper planning and execution. Some of the faculty members of the college are members of the UG Board of Studies and PG Board of Studies, Panjab University. They provide constructive and valuable suggestions to improve the quality content of the curriculum and its practical and useful implementation. In certain multidisciplinary streams, the students are given freedom to choose from a list of elective subjects as per their academic interests. The quality improvement strategies adopted by the institute emphasise on the inclusion of vocational courses and value added/add on courses at the graduation level to improve the employability quotient of the students.</p>
Teaching and Learning	<p>The college has adopted transformative and experiential teaching learning methodology to drive development and achieve relevant objectives and learning outcomes. Quality teaching is</p>

a strategic objective of the IQAC of the college accentuating the institution's commitment to fostering continuous improvement in the teaching learning process. Dwelling on this objective, Programme for Excellence in Teaching and Learning (PETAL) was launched. Under this programme, a new framework for the teaching learning process has been developed. Teacher Quality, Peer Learning and a collaborative approach to improving teaching learning are encouraged and valued under this programme. New teaching methods using active student engagement in learning are encouraged. Continuous up gradation in pedagogical skills, use of technology, assessment models aligned with student centred learning are emphasised. Skill development workshops are organised and the students are motivated to undergo internships and up skill themselves through various MOOC courses. Recognising the need for all round development of the students, the college promotes active participation of the students in extracurricular activities. Students are involved in evaluating quality teaching and are encouraged to provide useful and constructive feedback to their teachers. Mechanisms are in place to monitor the collection and use of student feedback.

Examination and Evaluation

The college follows the semester system of examination and evaluation system outlined by Panjab University, Chandigarh. The University has a structured and robust Evaluation system. The college follows a Continuous and Comprehensive Evaluation scheme, under which the students are assessed based on 'Summative Assessment' and 'Formative Assessments'. The college attempts to refine the internal system of assessment and evaluation from time to time to add value and make it more transparent. The college recognizes the need for the students to acquire skills of critical thinking, problem solving, analyzing information, collaboration, effective communication, developing curiosity and imagination as part of the learning process. Accordingly, a variety of evaluation techniques viz. assignments, case studies, projects,

	<p>group discussions, quizzes etc are adopted by the teaching faculty to assess the students on these dimensions.</p>
<p>Research and Development</p>	<p>The college aims at bridging teaching and research more intensively. The Research Committee of the college plays an active role in promotion of research culture amongst the faculty. The committee motivates the faculty to participate in International/National Seminars, Conferences and Workshops as well as publish research articles in the journals of international and national repute. It further fosters capacity building through organization of various expert lectures, field visits, faculty development programmes and workshops. The faculty is encouraged to attend Orientation/Refresher/Short Term Courses to enable them to review, reinforce and upgrade their existing knowledge and skills. In order to instill a research mindset in the students and engage them in research based activities, the purview of the Research Committee was further expanded. A Student Research Centre was established under its jurisdiction. Further, students are also encouraged to go for internships and undertake industry and socially relevant research projects. The college is a registered member of the National Library and Information services Infrastructure for Scholarly Content which enables the faculty and the students to access a vast reservoir of research and scholarly content in the form of e journals and e books.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The college has a Library Committee which based on the budgetary recommendations of the different departments constantly strives for upgradation of the library services through purchase of new books, journals, magazines, newspapers and library automation. A Network Resource Centre with high end computer systems is associated with the college library. It provides computing and browsing facilities to the library users. A separate internet connection is available in the library and the Network Resource Centre. The NList facility further broadens the</p>

	<p>availability of knowledge and research resources to the faculty and students. OPAC facility through the SOUL Library Management Software is also available. Book Bank facility is made available to the meritorious and economically backward students. The ICT facility is upgraded regularly. New systems are added every year as per the requirements of different departments. New smart classrooms are also set up every year to facilitate the use of ICT in the teaching learning process. Internet facility is made available in all the departments and is upgraded on regular basis. The college focuses on regular maintenance and upgradation of its labs.</p>
Human Resource Management	<p>The college emphasises on regular professional development and training of the staff to empower them to fulfill their evolving roles and enable them to be more productive. Emphasis is hence laid to improve the pedagogical skills of the teachers prepare them to assume new roles and perform tasks connected with changes in curriculum and instructional methodologies train them to use of instructional technologies such as computers, internet etc. Accordingly, orientation programmes, training workshops are organized in the college. They are also encouraged to attend Orientation/Refresher and Short Term courses organized by various National level universities. Workshops are also organized for the non teaching staff to train them to changing work procedures. Grievances Redressal Cell, Anti Ragging Cell, Women Cell and Legal Literacy club have been formed for the welfare of the students and staff. The college has well defined administrative office and Registrar office which help maintain the data records of the employees and the students.</p>
Industry Interaction / Collaboration	<p>The college has a vibrant Placement and Career Guidance Cell which regularly strives for interactions and collaborations with the industry. College maintains regular interaction with a number of Industrial Houses like CONCENTRIX, Infosys, Tech Mahindra, Wipro etc. A number of college students are hired by these companies every year. The college as part of its commitment to give its students a</p>

platform for experiential learning organises regular industrial visits. The college also has a number of MoUs with the industrial houses. Various departments such as Commerce, Computer science, Bio Technology, Functional English, Fashion designing and Beauty Wellness have tie ups with industry for internships and projects. Eminent members from industry are invited to deliver expert talks and extension lectures.

Admission of Students

The admission process along with the guidelines and eligibility conditions is well publicized. The admission committee of the college ensures transparent, effective and smooth execution of the admission process. Admission to various courses is done strictly according to the rules and regulations laid down by the University. Reservation policy of Punjab Government is strictly followed. Admission Counseling services are made available which helps the students in choosing their stream of study and their subjects as per their academic interests and abilities. A Help Desk is provided to guide the students during the admission process. Needs of students seeking financial support are also addressed. Every effort is made to make the admission process a hassle free student friendly process. Grievances Redressal Cell addresses the grievances of the students, if any.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	The institution in collaboration with Panjab University, Chandigarh has adopted online mode for various examination and evaluation related processes like registration of students, filling of examination forms, obtaining roll number cards for the students etc. The internal assessment and the practical awards are also filled and submitted online. Examination related announcements like schedule of examinations, datesheets etc are made online. The results of all classes are also declared online.
Administration	ICT is being effectively used by the College administrative office for record keeping and maintenance. Digital database of the students and the

College employees is maintained. ICT is used in all communications to the university and other government and private agencies. All the major house keeping operations of the library are automated. Information about the staff, academic calendar, latest campus news and events is made available to the stakeholders through the college website. CCTV cameras have been installed in the campus to ensure round the clock security.

Finance and Accounts

A customized software has been installed in the college administrative and accounts office. All the major administrative and accounts tasks like Student registration, Payroll, Finance, Fee Collection etc. are automated. All the major financial reports like the Statement of Account, Balance Sheet etc are generated through this software. The Public Financial Management System (PFMS) portal is used for financial transactions with Government agencies like UGC

Planning and Development

The college uses ICT for strategic planning of its short term and long term policies. ICT is employed for planning its yearly academic and extracurricular activities through preparation of academic calendar, time table and annual budget. All the departments have computing and internet facility. The IQAC analyses the results of various courses declared online and accordingly plans the teaching learning process and defines quality benchmarks. The faculty prepares its lesson plans accordingly and adopts pedagogical techniques to meet the defined benchmarks. Database of the students admitted is analysed and accordingly admission strategies are devised. Budgetary analysis is done to plan the development process.

Student Admission and Support

The college prospectus is uploaded on the college website. All necessary information concerning the admission process viz, schedule, eligibility criteria, information about the courses available, Reservation policy, number of seats, merit criteria, etc are notified on the college website. Information about the various student support services is also made available on the college website. Important notifications are notified online

through the college website. Feedback forms and the Placement Registration form are available on the college website for download.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Seven day National Workshop on "Research Methods and Techniques for Quality Publication" for teaching faculty	N.A	03/01/2019	09/01/2019	35	0
2018	Orientation Programme	N.A	14/08/2018	14/08/2018	160	0
2019	N.A	Mastering Office Skills	07/01/2019	12/01/2019	0	12
2019	Faculty Development Programme on Android Application Development	N.A	18/05/2019	04/06/2019	14	0
2019	Project Report Writing and Discov	N.A	28/05/2019	01/06/2019	3	0

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Statistics
through
Excel

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Advances in Research Methodology	1	24/06/2019	29/06/2019	5
Discovering Statistics through Excel	3	28/05/2019	01/06/2019	5
Refresher course in Economics and Business Management	1	07/12/2018	27/12/2018	21
Research Methods and Techniques For Quality Publications	4	03/01/2019	09/01/2019	7
Research Methodology and Statistical Tools	1	15/04/2019	21/04/2019	7
Capacity Building for Facutly Members /Researchers	5	22/12/2018	22/12/2018	1
Research Methodology	1	11/09/2018	17/09/2018	7
Techniques of Riyaaz	1	04/07/2019	06/07/2019	3
Research Methodology (Inter Disciplinary)	1	01/12/2018	21/12/2018	21
Advances in Animal Diversity, Systematic Evolution	1	19/12/2018	12/02/2019	28
Animal Psychology	1	28/01/2019	22/04/2019	84
Biochemistry	1	28/01/2019	22/04/2019	84

Human Molecular Genetics	1	28/01/2019	25/02/2019	28
FDP on Android Application Development	14	18/05/2019	04/06/2019	18
AI, Big Data and HPC Aligned Applications A Modern Approach of Computing	2	31/12/2018	04/01/2019	5
Awareness Programme on Internal Quality Assurance Cell (IQAC)	2	12/10/2018	12/10/2018	1
Design and Pedagogy of the Introductory Programming Course on NPTEL Online Certification	2	27/08/2018	24/09/2018	28
Decision Making Strategies in Industrial Environment	1	04/12/2018	08/12/2018	5
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	107	1	72

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> The regular staff is provided with facilities like Annual Increment, Provident Fund, Gratuity, Dearness Allowance, Medical Allowance, House Rent Allowance, Casual Leaves, Medical Leave, Maternity Leave, Earned Leave, PF Loan etc. Duty leave is also given to the faculty for attending seminars/conferences/Workshops orientation courses/ Refresher courses/Summer Schools/ Winter Schools 	<ul style="list-style-type: none"> Fee Concessions and books are given to the wards of the non teaching staff taking admission in the college Residential accommodation within the campus is provided to the class IV employees of the college Free uniform is provided to the class IV employees. ESI medical facilities are provided. The facility of loans against provident funds is available to staff. Maternity leave is given to female employees of 	<ul style="list-style-type: none"> Financial Assistance • Scholarships are extended to meritorious and financially weaker students and sports students. Fee concessions, Scholarships and stipends are also given to Sports students with exemplary performance record. Free boarding and lodging along with free food is provided to the Sports students. Special budgetary provision for youth festival. Health •

<p>etc. and for performing university Evaluation duties etc. • Residential Accommodation is available for the College Principal in the campus.</p> <p>• Working Women Hostel with 12 residential flats for teaching faculty are available • Computers, WiFi facility, ICT tools and techniques are made available to the teachers to facilitate teaching and research work • General health checkup camps are organised. Medical specialists viz. Dermatologists, Dieticians, Gynaecologists and other specialists are invited from time to time to create awareness on various medical and health issues. • Training Workshops, Seminars and expert talks are organised to assist professional development of the faculty.</p>	<p>the college. • Free workshops are organised to enhance the knowledge and working skills of the nonteaching staff.</p>	<p>The Red Cross Unit and Women Cell of the college organise general health check up camps for students. • Well equipped Gymnasium. • The counselling cell of the college promotes Psychological well being of the students and assists the students to deal effectively with academic problems motivational conflict. • Free medical facility to the hostel students and sports students. • Regular visit by a qualified doctor. • Special diet is provided to sport students</p> <p>Infrastructure • Book Shop, tuck shop and canteen facilities are available within the premises. • Hostel and Mess facility is made available at economical rates. • Photocopy facility is provided to the students. • Spacious playground for various sports. • Purifiers are installed in every building in the college campus and various hostels. • Openair theatre, seminar room and auditorium to organize various functions.</p> <p>Academics • Tutorial system for monitoring and mentoring the students. • Special assistance to slow learners. • Counselling and career guidance. • Book bank of the college issues books to needy students for the whole session. • Short term workshops with nominal fees to enhance their employability skills.</p>
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

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The college has two systems of auditing internal and external. The internal auditor audits the income and expenditure of the college. Yearly accounts of the college are audited by an internal auditor (qualified chartered accountant) appointed by the college Managing Committee. The CA (R. Gupta and Co.) audits the annual income and expenditure statement along with balance sheet of the college which is duly signed by him. External audit is carried out by the audit teams from the DPI, Office, Ludhiana and the office of the DPI (colleges) Punjab, Chandigarh.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Chetan Singh Charitable Trust, Bibi Jagir Kaur	49649	Financial help to the needy students
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6.4.3 – Total corpus fund generated

49649

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	N.A	Yes	Registrar Office
Administrative	No	N.A	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Interaction with parents to discuss about the result and attendance of students. 2. Cultural programmes organized for parents to showcase them the immense talent of their ward. 3. Interaction between parents and teachers to seek suggestions and feedback for further betterment and to broaden the vision about their wardss comprehensive growth.

6.5.3 – Development programmes for support staff (at least three)

1. A training programme of gardeners was organized wherein gardeners underwent training arranged (08/10/2018 to 13/10/2018) PAMETI, Ludhiana under skill training of rural youth scheme sponsored by Ministry of Agriculture and Farmer Welfare, Govt of India. They were trained on basic aspects such as bed preparation , sowing of seeds on raised bed, grafting etc. 2. A workshop "Mastering Office Skills" was organized for the Non Teaching staff of the college by the department of office management from 07/01/2019 to 12/01/2019. 3. Legal Awareness Drive was organized by Legal Literacy Club on 06/11/2018 on "Domestic Violence and Sexual Harassment at Home" wherein Advocate Amit Sharma dwelt on various aspects of the same.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The college procured affiliation of Panjab University, Chandigarh for the skill based job oriented one year Diploma in Beauty and Wellness programme under the Community College Programme of the UGC under the National Skill Quality Framework (NSQF) scheme. Further, Skill development workshops were organized by various departments from time to time. Expert talks aimed at promoting entrepreneurial skills amongst the students were organized. Expert talks on

issues related to Intellectual Property Rights issues were also organized. Augmentation of Research Activities: Emphasis was laid on conduct of Research based activities. To instil research intellect amongst the students, a Student Research Centre was established under the purview of the Research Committee. The Centre in collaboration with Association for Research and Advanced Studies organised a five days workshop on "Project Report writing and Using Excel for statistical analysis" from 28th May to 1st June 2019 for the students. Faculty Development: As many as six faculty members successfully completed their PhDs. Forty two faculty members presented papers in International and National Seminars while sixty six faculty members published books and chapters in edited volumes and papers in National/International Conference Proceedings. Establishment of Local Chapter of SWAYAM - NPTEL: With an objective to improve employability quotient of the students by way of enhancing their subject knowledge and technical skills through access to quality online MOOC courses, the college established Local Chapter of SWAYAM - NPTEL funded by Ministry of Human Resource Development, Government of India, New Delhi. Appointment of Regular Full Time Faculty: Thirteen full time regular faculty members were appointed to enhance teaching quality.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Established SWAYAM NPTEL Local Chapter in our college with IIT Madras	19/12/2018	19/12/2018	19/12/2019	15
2019	Organized Seven day National Workshop for faculty on "Research Methods and Techniques for Quality Publication" in collaboration with Association for Research and Advanced Studies (ARAS) with the objective to enhance	03/01/2019	03/01/2019	09/01/2019	40

	research skills of the teachers				
2019	IQAC organized one day International Seminar on "Redefining Morals and Ethics: Towards Transformative Global Citizenship Education for the 21st Century.	06/02/2019	06/02/2019	06/02/2019	182
2019	Established Student Research Centre which conducted 5 day workshop on "Project Report Writing and Discovering Statistics through Excel".	28/05/2019	28/05/2019	01/06/2019	65
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Helping and Healing the Community	17/10/2018	17/10/2018	600	30
Modernisation and Modernity: Its Impact on Gender and Class	20/03/2019	20/03/2019	102	3

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The students are encouraged to practice and spread awareness about environmental consciousness initiatives. The KCW Eco Club aims to help the students in "connecting with nature". It organizes various awareness

programmes, plantation drives and nature walks in order to enable the students to enjoy nature and become responsible for the conservation of our ecology. "My Garden" is a small initiative in this direction. This is a small garden maintained by the students. They are responsible for planting, watering, weeding and pruning of all the plants and grass in the garden. Special initiatives are taken to ensure environmental protection through practice of drives like Segregation of Waste, Stubble Burning Awareness, Reuse and upcycling, Swatchhtaboth of self and one's surroundings. The college has a Rainwater Harvesting System that helps to replenish the watertable. Alternate Energy Initiative of installation of Solar Panels is in the pipeline and is soon expected to start functioning so as to provide alternate energy initiatives for the college which accommodates such humongous strength of students - both as day scholars and as hostellers.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	6
Braille Software/facilities	No	0
Rest Rooms	Yes	6
Scribes for examination	Yes	6
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	0	1	19/03/2019	1	Mega Free Medical CheckUp Camp	To provide free blood sugar test, hae moglobin test, blood group tests, lung functioning test, eye checkup, dental	850

						checkup and ECG tests. Along with this, there was Doctor's consultation and medicines during the camp.	
2018	0	1	11/07/2018	1	Vanmahotsav	To spread awareness about environment protection	58
2018	0	1	14/08/2018	1	Participation of students in District Level Independence Day Celebration	To inculcate feeling of patriotism and respect high ideas of patriots	9
2018	0	1	25/08/2018	1	Celebrating Rakhi in its true spirit	Visiting and helping inmates of Vocational Rehabilitation Centre	56
2018	0	1	25/08/2018	1	Act of generosity by NSS team	To motivate students to donate money for Kerala victims	309
2018	0	1	10/09/2018	1	Suicide Prevention Drive	To spread awareness about suicide prevention and tell about handy tips to handle emergency situations.	180

2018	0	1	10/09/2018	1	Erase your Ewaste	To ensure ecofriendly recycling practices of various components of ewaste.	2250
2018	0	1	15/09/2018	1	Helmet Awareness Rally	To convey the message of obeying traffic rules by wearing helmets and lane driving.	200
2018	0	1	08/10/2018	1	From Self Harm To Self Love	To spread awareness about emotion management and help people in distress.	180
2018	0	1	03/11/2018	1	Diwali Mela exhibition	To inculcate Traditional fervour in community	250
2018	0	1	21/11/2018	3	Gurpurab celebrations with community langar	To spread the message of brotherhood and equality for all.	1500
2018	0	1	07/12/2018	1	Celebration of Armed Forces Flag Day by NCC Cadets	To honour and salute the veterans for their valiant deeds and renew our solidarity with armed forces	14

						personnel and collect contributions	
2019	0	1	25/01/2019	1	"StartUp Indian Punjab Yatra" Van Reaches KCW	To spread awareness about startup Ecosystem and scout aspiring and grass root entrepreneurs.	2200
2019	0	1	02/02/2019	1	Fun Carnival And Old Students Meet	To engage and bond with and share experiences with the Alumni	3000
2019	0	1	13/02/2019	1	Rally On Cleanliness	To make students and community aware of the idea of cleanliness.	550
2019	0	1	13/03/2019	1	Pollution Free Green EVehicles Awareness Drive	To motivate students and community for using ecofriendly vehicle safely.	40

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook for Code Of Conduct (Students)	02/07/2018	The Code of conduct (also mentioned in the college prospectus and ID card in the form of Rules and Regulations) for the students sets out the standard procedures and practices of the college for all enrolled students. It is incumbent upon them to abide by this Code of Ethics and

		<p>the rights, responsibilities including the restrictions flowing from it. The Institute's endeavor by means of enforcing this Code is to pioneer and administer a student discipline process that is democratic, conscientious, effectual and expeditious and providing a system which promotes student growth through individual and collective responsibility. The tutors provide guidance, motivation, emotional support, and role modeling to assist the students in abiding by the Code of Conduct. Talks/activities on moral values, ethics and human values are regularly organized.</p>
Handbook for Code Of Conduct (Faculty))	02/07/2018	<p>The Code of Conduct for faculty acts a central guide and reference for the staff to support day to day decision making. Regular departmental meetings to discuss ethics and compliance, thereby empowering staff to handle ethical dilemmas they encounter, are encouraged. The Code of Conduct as specified by University Grants Commission and Panjab University, Chandigarh is adhered to.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Extension Lecture On Values In Contemporary Indian Society	29/08/2018	29/08/2018	350
Literary Society On The Life And Teachings Of Guru Nanak Dev Ji	14/11/2018	14/11/2018	150

Gurpurab Celebrations	21/11/2018	23/11/2018	1500
Inter College Competition Dedicated To 550th Parkash Purab Of Shri Guru Nanak Dev Ji	23/01/2019	23/01/2019	100
Extension Lecture On Moral Values	25/01/2019	25/01/2019	100
One Day International Seminar "Redefining Morals And Ethics: Towards Transformative Global Citizenship Education For The 21st Century"	06/02/2019	06/02/2019	182
Moral Values Examination	13/02/2019	13/02/2019	200
Impact Of Guru Nanak Dev Ji's Teachings On Today's Youth	15/02/2019	15/02/2019	100
Sambhalo Punjab	18/03/2019	18/03/2019	200

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Promoting eco friendliness under the "Mission Tandrast Punjab", 200 saplings were distributed by Eco Club to admission seekers on 11.07.2018.
Celebrating "Vanmahotsav" biodegradable bags were distributed to spread the message of green earth.
Eco Club plays a significant role in generating farmyard manures, vermi compost from the vermi compost unit and its packets were distributed. Manure pits have been made where the gardening waste is dumped to be converted into manure.
A unique training programme for gardeners of the college wherein they underwent training arranged by PAMETI, LDH. Under skill training of rural youth scheme sponsored by Ministry of Agriculture and Farmers Welfare, Govt. Of India (from 08.10.2018 to 13.10.2018) they were trained on basic aspects such as bed preparation, sowing of seeds on raised beds, budding, grafting etc.
The process of installation of Solar Panels in the college hostel was initiated to save on consumption of electricity

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1: 3H HEAD, HEART AND HANDS for transformative sustainability learning strategies for successful, holistic and lifelong learning. **GOAL: 1.** Engaging cognitive (head), psychomotor (hands) and affective (heart) domains of learning that facilitate personal experience for participants resulting in profound changes in knowledge, skills and attitudes . **GOAL 2:** Incorporating learning objectives that exhibit the emergent property termed as Transformative Sustainable Learning(TSL). **GOAL 3:** To help transform students into fully

functional and productive individuals who commiserate with their living and nonliving surroundings. **CONTEXT::** The aim of this program is to pay special attention to formal, informal and non formal education and apply the holistic, intergrated and experiential approach in education People learn, think, feel and act differently. **PRACTICE::** This holistic program is oriented towards satisfying individuals cognitive, affective and practical interests which are also the objective of contemporary education. **Head(Cognitive Domain of learning)** aims at critical reflection. Towards Transformative Sustainable Learning(TSL) Besides the recommended curriculum, the students are provided an intellectual exposure through class, college and National level seminars and expert lectures. Critical thinking is encouraged through extensive use of power point presentations and group discussions and brainstorming sessions. The College provides ample opportunities to its students to become aware of themselves and their culture **Heart (Affective and Relational Domain of Learning)** works towards relational knowing. **Commiserating With Their Living And Non Living Surroundings:** It is an attempt towards value education where the students are not only passionate about what they do, they feel connected to the learning process and are also aware of how their outcomes affect them and others around them The goal of education in KCW is to enlighten the students and empower them with various competencies, yet make them remain connected to their roots and give back to the society that they belong to. **Commitment towards community and Social Responsibility** is a basic value that is inculcated in all students through activities of various cells and clubs The KCW Eco Club aims to help the students in "connecting with nature".. "My Garden" is a small garden maintained by the students. Special initiatives are taken to ensure environmental protection through preaching and practice of drives like adoption of endangered species, Segregation of Waste, Stubble Burning Awareness, Reuse and up cycling, Swatchhta, both of self and one's surroundings. "Hands" (Psycho motor domain of learning) is an effort towards the active use of learned concepts. This aspect of the program involves learning by doing, getting a feel for how things actually work. The students are provided with special opportunities to explore themselves and know their capabilities and talents. **Working towards profound changes in knowledge, skills and attitudes:** Committed efforts help us make a mark in various cultural and heritage events. Practicing perseverance and disciplined lifestyle has always resulted in our students staying abreast in sports. The list of achievements by our students in various international, national, commonwealth games events is illustrious indeed. **EVIDENCE OF SUCCESS ::** 1. Provided well founded congregation of intellectuals and other stakeholders of higher education with the students to promote higher order thinking A prestigious international seminar along with a plethora of expert lectures commanded the academic ambience of the institution. 2. Increased participation in ancillary activities concomitant to overall scholastic enterprise - marked presence in winners list for youth festival, literary and scientific activities 3. A stalwart in the sports achievements, our college has contributed substantially to the medal tally of the Panjab University. 4. Holistic development of personalities. A large number of University toppers have won accolades in Extra Curricular Activities and Youth Festival Items too. 5. Positive vibes in the campus due to amicable ambience amongst the stakeholders. 6. Fostering of interpersonal relationships among the students there is no problem of ragging or interpersonal conflict. **PROBLEMS ENCOUNTERED::**1.These initiatives demand energy, time and resources on part of the faculty as well as the students. 2. The time constraints within the academic calendar call for a balance between attaining the academic goals along with various extracurricular and extension activities 3..It is only commitment on part of the faculty and sustained motivation of students that makes these practices a success. **BEST PRACTICE II (PETAL PROGRAMME FOR EXCELLENCE IN TEACHING AND LEARNING) GOAL 1:** To create engaging and inclusive learning environments for the students. **GOAL 2:** Fostering a community of Scholarly

teachers focused on academic success and capacity building. GOAL 3: To integrate pedagogical best practices design and deliver effective, inclusive information an amalgamation of excellence in teaching and learning situations. CONTEXT:: It is rightly said that since education is both a training of minds and training of souls, it should give both knowledge and wisdom. Thus, it is imperative that a seat of higher education should provide amicable opportunities as well as facilities and tools for the throughput of factual knowledge and exposure so as to enable metamorphosis of these facts into rational action -taking potential. PRACTICE:: 1.THE INDUCTION/ORIENTATION PROGRAMME:: The College has an elaborate orientation programme for creating a firm foundation for an ideal teaching learning situation. It aims to introduce the newcomers to the rich traditions of KCW and to create bonding of newcomers with their seniors and teachers. It further aims to accentuate the academic and para academic fervor in the senior students while channelizing them to concrete goal setting and achievement. Customized Orientation Programmes are designed by the college IQAC for the students at various levels of UG and PG courses. Follow up Orientation Programmes are held at departmental level. They are more subject specific and serve as a useful tool in bridging the gap between existing knowledge and upcoming syllabus that they are going to study. The formal induction process culminates with the Fresher's get togethers, the grand and resplendent ceremonies of various departments, organized by the senior students to formally welcome the newcomers to the College . 2.CURRICULUM REVIEW: The IQAC of the college is focused on development of a curriculum that is updated and dynamically oriented in order to meet the needs of the ever changing technology and times. The Board of Studies members of Undergraduate and Postgraduate courses of the college are in constant touch with the heads and faculty of their respective departments. They channelize the relevant feedback regarding syllabus review and ensure the recommended corrections needed from time to time. 3. CAPACITY BUILDING WORKSHOPS FOR FACULTY AND STUDENTS:Students This is an attempt to obtain, improve and retain skills, knowledge, tools and other resources needed to do one's job competently both for the teachers and the taught. These follow a two pronged strategy: the first aims at training the trainers helping the faculty spruce up their knowledge according to changing technology and times and needs of the hour. The second aspect consists of Experiential learning situations for the students so as to enable them to have a hands on experience at the various work situations that they will encounter in real life. 4.OBSERVATIONS AND ANALYSIS: These are the basic to any developmental process. Departmental meetings are devoted to observations and discussion of lesson plans and unitization of the syllabi. New staff is given special information on teaching tools that can be easily applied in the class along with latest e resources. Productive sessions on the availability and usage of online study materials are ensured. Besides this, special departmental meetings are held to discuss and brainstorm various ways to deal with a topic. The results of the students are discussed and customized teaching strategies are formulated for bright and weak students in order to maximize their potential. 5.REVIEWING AND RESPONDING TO FEEDBACK:: The valuable feedback from various stakeholders is reviewed and specific responses used to enhance academic outcome of the students. The Registrar's Office is constantly supervising the performance, periodic testing and feedback along with attendance of students. The feedback committees collect and prepare analysis of feedback in relevant areas. The IQAC is cognizant of these reports and holds creative discussions on queries and improvement of teaching tools and student engagement. 6. PAL PEER ASSISTED LEARNING:: This program ventures to foster cross level support between students of various years. PAL leaders are nominated by subject teachers. This aids in creating an engaging and inclusive learning environment for the students on the whole. EVIDENCE OF SUCCESS FOR THE BEST PRACTICE 1. Exploring new strategies in pursuit of teaching excellence has resulted in a large number of university top ten positions by the college

students. 2. The pass percentage of the college students is commendable and surpasses the average pass percentage of University colleges on the whole. Expanding entrepreneurial adeptness amongst students formalization of skillful dexterity of pupils through formal and informal ventures 3. Many students have extended their talents and abilities cultivated in the campus into full time vocations and have become successful entrepreneurs. 4. The College pass outs are not only enlightened with factual knowledge but also empowered with various life skills and display the success of our attempt to ?Transform the teenagers of today into mature and benevolent citizens of

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.kcwludhiana.org/wp-content/uploads/2019/12/best-practices-web.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college endeavours to provide opportunities for holistic transformative learning which fulfils the idea of higher education, national goals and Globalisation to girl students of all sections of the society particularly to the rural and less privileged social groups for creating dedicated, socially committed citizens of the Nation. Social Transformation, thus, is one of the foremost goals in the Vision of the institution. Social transformation in this context requires a shift in the collective consciousness of a society – local, state, national or global. We believe that such extensive level of Social Transformation is possible if it first occurs within the individual, the second within the social system. The Best Practices of the College are very cogent initiative in this context. The exemplary performance of students in the fields of academics, sports and co curricular activities are a resounding corroboration of this fact. They pave a way for to help transform young impressionable minds of the students into fully functional and productive individuals who commiserate with their living and nonliving surroundings. The increased participation of students in ancillary activities has been concomitant to overall scholastic enterprise. Exploring new strategies in pursuit of teaching excellence has resulted in a large number of university top ten positions by the college students. The college is committed to provide ample opportunities for the transformation of our students into diligent messengers of social change. We invest a lot of time, energy and finances to enable our students to showcase their talents and disseminate the information of social change. These committed efforts helped us make a mark in various cultural and heritage events. The students bagged Overall Trophy in the Zonal Youth Festival and second Runners Up Trophy for Inter Zonal Youth Festival this session. Practicing perseverance and disciplined lifestyle has always resulted in our students staying abreast in sports. A stalwart in the sports achievements, our college has contributed substantially to the medal tally of the Panjab University. The list of achievements by our students in various international, national, commonwealth games events is illustrious indeed. The commitment towards Social Transformation encapsulates various endeavours to not only enable and empower and enlighten the person but to also to sensitize the individual towards social accountability and responsibility. Commitment towards community and Social Responsibility is a basic value that is inculcated in all students through activities of various cells and clubs The students of our college carried their knowledge and learning to the masses as they applied this information to ameliorate the afflictions of the community around and helped improves the basic texture of our social fabric in general. Besides the structured activities of the NSS, NCC, Red Cross and the Red Ribbon Club etc, all the departments carry out activities in which the students engage with

community and help them achieve the goal of reinvigorated and revitalized population, economic prosperity and restored civic pride.

Provide the weblink of the institution

<https://www.kcwludhiana.org/wp-content/uploads/2019/12/institutional-Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

- To provide special impetus for fostering creativity, analytical stance and entrepreneurial skills amongst the students to encourage self employment.
- To foster environment consciousness by propagating zerowaste lifestyle and encouraging the redesign of resource cycles so that all products are reused and development is made more sustainable.
- Extension of the well established and successfully running course of One Year Diploma in "Beauty and Wellness" under the UGC Community College Programme of National Skills Qualification Framework.
- To add momentum to various proposals for grants from various research funding agencies in order to organize seminars/conferences.
- To ensure organizing of more capacity building workshops and life skills training ventures for both the students and the faculty.
- To review and recast the Academic Calendar in the spirit of adding more student -industry interface so as to bridge the gap between classroom teaching and requirements of the industry.
- To develop a database of questions, MCQs and Mock test series for preparing the students for competitive exams to augment the ongoing classes for this purpose.
- To enhance creative artistic abilities along with life skills of the students for lifelong learning.
- To accentuate community oriented activities consolidating the social outreach goals of the institution.
- To address Mental Health issues of students like stress, depression, suicide and so on through special workshops, talk series and enabling sessions along with the ongoing awareness drives.